



# Round Square Conference 2009

Co-hosted by Mayo College and Mayo College Girls' School

॥ तमसो मा ज्योतिर्गमय ॥

'Lead me from darkness of ignorance to the light of knowledge'



**MAILER NO. 8**

**September 7, 2009**

Dear Round Square Colleagues,

Heartiest Greetings from Mayo College and Mayo College Girls' School, Ajmer!

I must start by immensely thanking you all for responding instantaneously to my request regarding the name tags.

We might have shared most of the things with you already but let me reiterate a few again to juggle up your memory. Amongst things on my mind, the one that is of utmost attention and perhaps the most vital at the moment is 'Travel Details'. The sooner we have all the travel details, the easier it would be for us to facilitate hassle-free reception and see off.

## TRAVEL

- We will set up a Reception Desk at the Jaipur Airport on Saturday, October 10, 2009 from early morning till late evening. Similarly, we will also set up Reception Desks at the Jaipur and Ajmer Railway Stations from early morning till late evening on October 10, 2009. We will escort all delegates arriving on October 10, 2009 to Mayo College.
- We have had travel information from lots of schools. Many thanks for letting us know your travel schedules. However, there are many schools which have yet to let us know their travel plans. Those of you who haven't shared the information with us are requested to kindly do so at your earliest to enable us a smooth reception and departure.
- Unfortunately, the last date given in this regard has already expired. May I request those of you who haven't shared their travel details with us to let us have the travel information latest by September 15, 2009?
- Please click on the link 'Travel Information' on the Conference Website Homepage. You will find the 'Arrival, Departure & Insurance details' message after the general travel information. Click at the given link to log in. Choose the 'Registration type' ('Individual' or 'Delegation') and login with the same username and password that was provided to you at the time of registration.

- After logging in, you will arrive at the ‘Delegation List’ Page which lists all members of your delegation. Please click on the appropriate links to fill in Insurance and Travel details of each delegate in your delegation separately.
- Please do not forget to click on ‘Update Delegate Information’ to submit the details of each delegate.
- After you have filled in the details of all the delegates, complete the process by checking the box that appears before “*I have completed the travel information update process*”.
- Click on the ‘Submit’ button at the bottom of the ‘Delegation List’ Page and reconfirm by clicking on the ‘Yes’ button.
- After the successful update of travel and insurance details, our system would automatically send the RS Reps a set of e-mail messages with complete details of Registration, Travel and Insurance for their reference.

## CONFERENCE OBJECTIVE

- To make humanity hold hands together (The Round Square Conference being a microcosm of the world) to not only celebrate Round Square IDEALS but also bring mother earth closer to its bosom, dispelling ignorance and igniting and enlightening it with knowledge and understanding.
- To realize the sense of limitedness and to make an effort for transcendence. This is also an attempt to free ourselves from our sundry misunderstandings regarding ourselves. True knowledge is the truest blessing.
- To dispel darkness which obscures true understanding. To realize that the only remedy for ignorance is knowledge.

## CONFERENCE PROGRAMME

- The Conference programme has been uploaded on the conference website, please plan accordingly.
- I recommend that you have a look at the ‘Conference Theme’ and the ‘Conference Logo’.
- The profiles of the three keynote speakers have been hosted on the conference website.

## CONFERENCE PHOTOGRAPH

- We intend taking the photograph at the historic 'Bikaner Pavilion' raised in the year 1905.
- The RS Reps. can collect a copy of the conference photograph for their schools from October 12, 2009 onwards from the Registration/Reception Desk.
- May I also request all RS Reps. to let the Registration/Reception Desk know in case they need extra copies for their delegation?

## CONFERENCE SHOP

- We are working hard to gather a wide array of interesting souvenirs and mementoes. Also, along with these, would be interspersed, local, ethnic wares that we hope would greatly appeal to all of you. We are concentrating on all those things that lend their peculiar colour and flavour to the state of Rajasthan and have become synonymous with the Desert State. Some highlights of the Conference Shop are:
  - Indian Handicrafts and Artifacts
  - Pottery
  - Leather Goods
  - Silver, Thewa Jewellery (Gold Filigree work on Glass)
  - Hand spun garments
- Please have a look at the Conference Programme and you will have an idea of the slots when you can visit the Conference shop. Please find time from the hectic conference schedule to visit the conference shop. The limited slot makes it difficult but that was the best we could do.

## LASTING MEMENTOES

- We expect each school to bring a polished stone (size of your palm) from their country. This will be preserved by the host school as a lasting memento and mounted on a pedestal to commemorate the Round Square Conference at a prominent hub of the school. This is to be submitted at the Registration Desk on arrival at Mayo College.

## SECURITY

- Both Mayo College and Mayo College Girls' School have highly secured campuses surrounded by boundary walls. The campuses are patrolled by the local police and trained security personnel round the clock.
- Though there are no perceptible security risks but keeping in view the high security needs of our high profile guests we have adopted some unprecedented security measures and safeguards. We would like to assure all delegates that we are trying our best to make the conference safe and secure.
- Round the Clock Contact Numbers for assistance and emergencies are:
  - +919001799334
  - +911455149240
- You will find Mr. Prithvi Singh, Proctor, Mayo College, at this number. This Mobile Number would be operational/available from the morning of October 9 to the evening of October 16, 2009.

## PRINCE ALEXANDER PROJECT FUND SPECIAL LUNCH

- Each Full Member Round Square School is invited to nominate a student delegate to attend this lunch.
- Please email the name of your student to Ann West at [rsprojco@aol.com](mailto:rsprojco@aol.com) as soon as possible, if you haven't already.
- Your student needs to bring a sealed envelope containing a note stating the total amount that the school has raised during 2009 and the methods used.
- **NO CASH IN THIS ENVELOPE PLEASE.**
- The money raised should be sent electronically to the RS bank account using the following details:
- The Round Square re Prince Alexander Project Fund  
Barclays Bank PLC,  
Gravesend Branch of the Dartford Group,  
PO Box 449, Dartford,  
Kent, DA1 1FE, UK

IBAN GB47 BARC 2025 4263 2090 16  
 SWIFTBIC BARC GB22  
 SORT CODE 20 25 42  
 Acc. No. 63209016

## SERVICE

- Each school to nominate one student to go for service outside the school. If you haven't done so already please forward a name from your delegation for the 'Outdoor Service Projects' to either Mr. Desmond Lee at [dlee@mayocollege.com](mailto:dlee@mayocollege.com) or to me at [skumar@mayocollege.com](mailto:skumar@mayocollege.com)
- The rest of the student delegates would be working at different venues inside the school campus.
- Please bring a pair of old clothes which you can wear while engaged in service. In all likelihood the clothes might get dirty and spoiled and might not be in a condition to be worn again.
- The Service Exhibition (Project Fair) has been scheduled on Monday, October 12, 2009 between 5:00 p.m. to 6:00 p.m. The full member and regional schools will participate in the Service Exhibition (Project Fair). Please take some time out along with your student delegates either immediately after a quick lunch or between 2 p.m. and 5 p.m. on October 12<sup>th</sup> 2009 to put up the Service Exhibition (Project Fair).
- Each school would be provided a soft board 4 feet long and 4 feet wide where the photographs of your school service initiatives and projects can be pinned.
- Please get the prints of the photographs.
- The service exhibition would be put up in the Mayo College Girls' School's Foyer and Class Room Corridors. In case you have any other requirements apart from the soft board mentioned above please let me know as soon as possible.

## MULTICULTURAL EVENING

- Each region is expected to put up a 10 minute performance. The performance can include music, dance or a skit. The schools from each of the regions are expected to coordinate and collaborate. The Regional Directors are requested to identify a Coordinator for their respective regions responsible for coordinating the Multi-Cultural evening.
- Please let us know if you have any special requirements in this regard. The sooner you let us know the more time we have to arrange different things that might be required for the Multi Cultural evening.
- For all requirements and queries related to 'Multicultural Evening' please contact me as soon as it is conveniently possible.

## MEDIA

- We have received the options from all delegates while registering whether they are fine with the media or wish to abstain from it.
- The delegates have exercised one of the following two options.

‘I agree and consent to the taking of photographs and/or videos of myself during the RS ’09 Conference and any pre or post conference tour and that these images may be used by RS for publicity including, but not limited to brochure, website, marketing material and in the media.’

OR

‘I accept that it is my responsibility to exclude myself from photographs and make it known that I do not wish to be photographed.’

## GENERAL

- We have completed all listings- Barazas, Service and Adventure. We have followed rigorous yardsticks while segregating the delegates. Unfortunately, there are no options available for the delegates to choose.
- Accommodation has been worked out and is as follows:  
Campus Accommodation  
Hotel Mansingh Palace  
Hotel Merwara Estate
- To assist you with currency exchange we will set up Money Exchange Counters in the school campus.
- We will also provide a Mobile ATM Facility to facilitate cash withdrawal.

## FORMAL OPENING AND CLOSING CEREMONIES

- Just a reminder that all the student delegates are expected to strictly adhere to their respective school uniforms or their equivalent there of.
- All adult delegates are requested to dress formally during the Formal Opening and Closing Ceremonies.

**PLEASE SEND THE FOLLOWING TO ME ASAP IN CASE YOU  
HAVEN'T ALREADY:**

- Medical Form
- Undertaking

I must thank all the RS Reps. who have already sent us the 'Undertaking'. Unfortunately, on closer scrutiny of the documents we found lots of essentials like signatures, school seal, etc. missing. May I request you to kindly get a hard copy of the Undertaking and deposit the same on arrival at the Registration/Reception Desk?

- A prayer created by a student on the conference theme of '*Tamaso Maa Jyotir Gamaya*'. ('Lead me from darkness of ignorance to the light of knowledge'). We hope to distribute a copy of the collected/compiled poems to all delegates before they depart.
- The ancient Indian Yoga is a world rage today. It enmeshes well with the conference theme when it talks of transcendence. What better way to start a day with the realization of the unison of mind, body, soul. During most days of the conference we have organized morning Yoga sessions. I'll be grateful if you could kindly send me the names of the delegates (both student and adult) who wish to opt for Yoga Sessions in the mornings. (see Conference Programme)
- Please remember to carry two School Flags each 6 feet long and 3 feet wide to be hoisted at both the venues Mayo College and Mayo College Girls' School during the conference. Please also note that under the link 'What to Bring' on the Conference Website the size of the school flag has inadvertently been mentioned as 3 x 2.
- Please email me the name of the flag bearer from your school.
- The Regional Directors are requested to coordinate regarding the National Flags. We need two flags from each country, one to be hoisted at Mayo College and the other at Mayo College Girls' School.

Time to get on with your packing! Let me remind you and reiterate the same that I have already shared with you.

## PACKING LIST

### What to bring – PERSONAL

Weather in October is variable. The days are sunny and warm, occasionally hot. The evenings are pleasant. Rainfall is not expected.

## BASIC PACKING LIST

Passport/ Visa / Tickets  
 Medical Insurance Certificate  
 Clothing (see detailed list)  
 Toiletries (see detailed list)  
 Extras (see detailed list)

## CLOTHING TOILETRIES EXTRAS

CLOTHING	TOILETRIES	EXTRAS
School uniform or equivalent (Opening and Closing ceremony)	Soap	Camera and Film
T-shirts, long sleeved for evenings	Shampoo	Money for Conference Shop
Collared shirts	Towel	Pen / Pencils
Smart Casual clothing (Student social)	Washcloth	Paper
Work clothes (for service activities)	Toothbrush	Binoculars
Trousers (Pants, Jeans)	Toothpaste	Sunglasses
Shorts	Sunscreen	Sun Hat
Sandals		Mobile Phone (Telephone facility will be available on campus)
Dress Shirt		Water Bottle (will be provided)
Dress or blouse (for girls)		Alarm Clock
Dress shoes		Small Torch
Under clothes		Small Backpack
Socks		Power adapters (India uses 220 V power supply)
Athletic shoes or hiking boots		Cultural Items for Exchange (badges, scarves, ties etc.)
Swimsuit		
Tie		
Belt		
Night clothes		

## WHAT YOUR SCHOOL NEEDS TO BRING

- School Flag (two-to be hoisted at different locations) size –6 feet long and 3 feet wide
- National Flag (two – to be hoisted at different locations) - please communicate with others in your region on this.
- A Student created prayer on the conference theme of “*Tamaso Maa Jyotir Gamaya*” (“*Lead me from darkness of ignorance to the light of knowledge*’)
- A Folk song (with lyrics) from your culture to share
- Kindly bring a note explicitly stating the amount raised during the year for the Prince Alexander Fund in a sealed envelope. This note should also contain the examples/activities/means of how the fund was raised.
- Photographs of your school service initiatives / projects
- Art work for Roy McComish Art Prize

**Note:** Kindly note that the delegates are responsible for their own belongings. Host school takes no responsibility. My advice is that all delegates put their names on their personal belongings.

## CORRIGENDA

Each Full member school has to submit only one entry on the conference theme and not three as inadvertently mentioned in the Mailer Number 2 under the head ‘Roy McComish Art Exhibition’.

With each passing day we are inching closer to the Conference and it is not writ without apprehensions. The Swine Flu Pandemic has finally found Indian shores. However well we might be prepared we certainly can’t be oblivious to the alarming developments. I’ll advise that delegates meet a General Practitioner/Family Doctor to rule out Swine Flu before they travel to India.

I and my team have been in an overdrive for some time now. We all are engaged with the resolve to make this conference a wonderful, memorable experience for all of you. Enough of a motivation for us!

Do let us have your feedback. Please do not hesitate to contact me in case you have a query or think I can be of any assistance.

Regards,

Surinder Kumar  
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